EXPENSE REIMBURSEMENT

Week Start: Monday 28th March 2016 **Week End:** Sunday 3rd April 2016

Name	Becky Norris
Show / Tour	TWR/ FT Kingsway Hall Hotel
Currency	Pound Sterling (£)
Exc. Rate	GBP => GBP @ 1.00000 (as of 28 Mar 2016)

Receipt Date	Company / Supplier	Expense Type	Receipt Total (GBP)	Claim Amount (GBP)	Converted Amount (GBP)
30/03/2016	Southern rail	Travel	£26.60	£26.60	£0.00
01/04/2016	Sainsburys	Props	£3.65	£3.65	£0.00
01/04/2016	Pret a Manger	Breakfast	£10.33	£10.00	£0.00
02/04/2016	Southern rail	Travel	£3.30	£3.30	£0.00
03/04/2016	Tesco express	Breakfast	£17.47	£9.97	£0.00
				TOTAL CLAIM (GBP)	**£53.52**