

EXPENSE REIMBURSEMENT

Week Start: Monday 5th December 2016

Week End: Sunday 11th December 2016

Name	Becky Norris
Show / Tour	Faulty Derby
Currency	Pound Sterling (£)
Exc. Rate	GBP => GBP @ 1.00000 (as of 05 Dec 2016)

Receipt Date	Company / Supplier	Expense Type	Receipt Total (GBP)	Claim Amount (GBP)	Converted Amount (GBP)
05/12/2016	Insure taxi	Travel	£6.00	£6.00	£0.00
06/12/2016	Tesco	Breakfast	£2.58	£2.58	£0.00
06/12/2016	Bagel nash	Breakfast	£3.95	£3.95	£0.00
06/12/2016	Starbucks	Breakfast	£3.25	£3.25	£0.00
06/12/2016	Derby Taxis	Travel	£5.00	£5.00	£0.00
07/12/2016	Station cabs	Travel	£5.00	£5.00	£0.00
07/12/2016	M&S	Breakfast	£7.70	£7.70	£0.00
08/12/2016	Costa coffee	Breakfast	£9.00	£9.00	£0.00
				TOTAL CLAIM (GBP)	£42.48